

DIR Staff Meeting  
Thursday, 17 May 1973  
1400-1550 hours  
Senior Seminar Room

25X1A In Attendance: Messrs. Rodriguez, [REDACTED]

25X1A

Guests: [REDACTED]

Note:

This was the first Senior Staff meeting which, at the request of the Director of Training, each School and Staff Chief was asked to invite a member of his staff, GS-09 and below, to attend meetings. It is planned that each of the invited employees will attend four meetings, then a new group will attend yet another four meetings, and so on.

Mr. Rodriguez:

25X1A Office Heads of Management and Services will weekend at the [REDACTED] beginning Friday, 15 June. Each is to be accompanied by his Deputy. (No word as yet on OTR's Deputy Director.)

*postponed*

25X1A Social activities in courses: such activities may continue; responsibility for propriety of the activity rests with the instructor; all activities must be decorous in every respect.

[REDACTED] expected to report Monday, 21 May, six-week period, with possible opportunity for a tour in OTR; reporting to C/ISTS.

Attended the Board of Visitors meeting on Wednesday, 16 May; discussion on the Advanced Management Course and ways in which courses such as this one can identify potential leaders.

25X1A Discussion followed on OTR's system of evaluating courses. It was noted that evaluation is a problem that should be "thrashed out" in the Curriculum Council. ACTION.

[REDACTED]  
Country Seminars and OTR's role in developing and presenting: noted that responsibility for the Seminars (in area courses) was

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assigned to Paul Walsh, ADDI, by the DDI; [REDACTED] is to talk with Messrs. Walsh and Proctor about the Seminars. Send any correspondence he has to the Director of Training.

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25X1A

Reading lists: [REDACTED] now responsible.

25X1A

[REDACTED] : 25X1A  
25X1A Commented on the meeting with [REDACTED] who will join OTR as the Agency's first Fellow in the Public Administration Fellowship Program; will work with SUS then ISTS.

25X1A

[REDACTED]  
Mentioned his attending the EEO meeting in the Auditorium the morning of 16 May.

25X1A

Plans to discuss with [REDACTED] the matter of purchasing cassettes for use in a management self-study program.

25X1A

[REDACTED]  
Noted the action be taken on the Schedule of Courses, the Catalog and the syllabi of each of the schools (the latter needing revision).

Here Mr. Rodriguez mentioned that when Mr. Colby becomes the DCI we should look into filming him, the film for possible use in management training.

25X1A

Meeting with [REDACTED] : representatives from SIWA and Senior Seminar to meet Friday, 9 a.m. in [REDACTED] Conference Room. (DTR's meeting with [REDACTED] at 10:30 a.m., also Friday.)

25X1A

25X1A

25X1A

[REDACTED]  
Noted that plans for "Energy Day" were complete and that Doctor [REDACTED] lecture was on schedule.

25X1A

25X1A

[REDACTED]  
Summarized the system of procuring and using badges for visitors.

Identified people who are retiring in OTR as of 30 June; noted that 38 staff positions would be released by the end of FY 74.